Rental Application for Residents and Occupants

Each co-applicant and each occupant 18 years old and over must submit a separate application. Spouses may submit a single application.

Date when filled out: _____

ABOUT YOU

Full name *(exactly as on driver's license or govt. ID card)*

_____

Your street address *(as shown on your driver's license or govt. ID card)*

_____

Driver's License # and state: _____

Copy of Drivers License will be required_____

Former last names (maiden & married): _____

Your Social Security #: _____

Birthdate: _____ City / State of Birth: _____

Sex: _____ Eye color: _____

Marital Status: ☐ single ☐ married ☐ divorced ☐ widowed ☐ separated

Are you a U.S. citizen? ☐ Yes ☐ No

Will you or any occupant want an animal in unit? ☐ Yes ☐ No

Kind, weight, breed, age: _____ *Pets may not be allowed...

Current home address (where you live now): _____

_____

City / State/ Zip: _____

Home / cell phone: (____) _____ Current rent: $_____

Email address: _____

Name of apartment where you now live: _____

Current owner or manager's name: _____

Their phone: _____ Date moved in: _____

Why are you leaving your current residence? _____

_____

Your previous home address: _____

_____

City / State/ Zip: _____

Apartment name: _____

Name of above owner or manager: _____

Their phone: _____ Previous monthly rent: $ _____

Date you moved in: _____ Date you moved out: _____

YOUR WORK

Present employer: _____

Address: _____

City / State/ Zip: _____

Work phone: (_____) _____

Position: _____

Gross Annual Income: $_____

Date of Hire: _____

Supervisor's name and phone: _____

Previous employer: _____

Address: _____

City / State/ Zip: _____

Work phone: (_____) _____

Position: _____

Gross Annual Income: _____

Dates you began and ended this job: _____

Previous Supervisor's name and phone: _____

YOUR CREDIT HISTORY

Bank Name, City, State: _____

_____

List major credit cards: _____

Other non-work income you wanted considered. Please explain: _____

_____

Past credit problems you want to explain. _____

_____

_____

WHY YOU APPLIED HERE

Were you referred? ☐ Yes ☐ No *If yes, by whom:* _____

Name of locator or rental agency: _____

Name of individual locator or agent: _____

Name of friend or other person: _____

Did you find us on your own? ☐ Yes ☐ No *If yes, fill in information below:*

☐ On the Internet ☐ Stopped by ☐ Newspaper (name): _____

☐ Rental publication: _____

☐ Other: _____

_____

_____

YOUR RENTAL / CRIMINAL HISTORY

Check only if applicable.

Have you, your spouse, or any occupant listed in this Application ever: ☐ been evicted or asked to move out? ☐ moved out of a dwelling before the end of the lease term without the owner's consent? ☐ declared bankruptcy? ☐ been sued for rent? ☐ been sued for property damage ☐ been charged, detained, or arrested for a felony, misdemeanor involving a controlled substance, violence to another person or destruction of property, or a sex crime that was resolved by conviction, probation, deferred adjudication, court ordered community supervision, or pretrial diversion? ☐ been charged, detained, or arrested for a felony, misdemeanor involving a controlled substance, violence to another person or destruction of property, or a sex crime that has not been resolved by any method? Please indicate below the year, location, and type of each felony, misdemeanor involving a controlled substance, violence to another person or destruction of property, or sex crime other than those resolved by dismissal or acquittal. We may need to discuss more facts before making a decision.

You represent the answer as "no" to any item not checked above.

_____

_____

YOUR SPOUSE

Full Name: _____

Former last names (maiden & married): _____

Spouse's Social Security #: _____

Driver's license # and state: _____

OR govt. photo ID card # and state: _____

Birthdate: _____ City/ State of Birth: _____

Sex: _____ Eye color: _____

Are you a U.S. citizen? ☐ Yes ☐ No

Present employer: _____

Address: _____

City / State/ Zip: _____

Work phone: (_____) _____

Position: _____

Date of Hire: _____ Gross Annual Income: $_____

Supervisor's name and phone: _____

OTHER OCCUPANTS

Names of all persons under 18 and all other adults who will occupy the unit without being a leaseholder

Name: _____ Relationship:_____

Sex: _____ DL or govt. ID card # and state:_____

Birthdate: _____ Social Security #: _____

Name: _____ Relationship:_____

Sex: _____ DL or govt. ID card # and state:_____

Birthdate: _____ Social Security #: _____

Name: _____ Relationship:_____

Sex: _____ DL or govt. ID card # and state:_____

Birthdate: _____ Social Security #: _____

YOUR VEHICLES

List all vehicles owned or operated by you, your spouse, or any occupants (including cars, trucks, motorcycles, trailers, etc)

Make & Color of vehicle: _____

Year: _____ License #: _____ State: _____

Make & Color of vehicle: _____

Year: _____ License #: _____ State: _____

Make & Color of vehicle: _____

Year: _____ License #: _____ State: _____

EMERGENCY

Emergency contact person over 18, who will not be living with you:

Name: _____

Address: _____

City / State/ Zip: _____

Work phone: (___) _____ Home phone: (___) _____

Relationship: _____

AUTHORIZATION

I or we authorize (*owner's name*) _____

_____

to obtain reports from any consumer or criminal record reporting agencies before, during, and after tenancy on matters relating to a lease by the above owner to me and to verify, by all available means, the information in this application, including criminal background information, income history and other information reported by employer(s) to any state employment security agency. Work history information may be used only for this Rental Application. Authority to obtain work history information expires 365 days from the date of this Application.

Applicant's signature: _____

Spouse's signature: _____

FOR OFFICE USE ONLY: